

**Whatcom County  
Health Care Services Program**

**Eligibility Criteria and Application Guidelines**

1. **Student Profile:**
  - ◆ *Genuine interest* in fields of study related to the Health Care career pathway.
  - ◆ *A willingness* to participate fully in a rigorous program of study.
  - ◆ *An ability to communicate* with others and work in *teams*.
2. **Eligibility:** Student applicants must be a high school junior or senior currently enrolled at one of the participating Whatcom County Consortium schools (Bellingham, Blaine, Ferndale, Lynden, Lynden Christian, Meridian, Mt. Baker, Nooksack, Options, Sehome, and Squalicum high schools).
3. St. Joseph Hospital and other health care worksites have Drug Free Workplace policies for all employees. All HCS students accepted into this program will be required to pass a urine test (UA) for prohibited substances prior to being allowed to participate in the Health Care Services program. All students must also pass a Background Authorization process allowing them access to Health Care facilities.
4. **Academics:** At a minimum, students must have completed the science and math requirements. Include a copy of your high school transcript that highlights (use a highlighter pen) successful completion of the math and science requirements.
  - year of a lab science with at least a “C” grade average
  - year of mathematics (recommend Algebra or above) with at least a “C” grade average
5. **Letter of Recommendation:** Applicants must provide one letter of reference. Students can select to submit either an **Academic Reference or Personal Reference**. See reference form for detailed explanation. Letter of Reference should be returned directly to the high school review committee at the address provided by the school.
6. **Screening and Selection Criteria:** Genuine interest in the field of study (Health Care) and quality of answers in the application packet will be part of the criteria for admission. All application packets will be screened & reviewed at the high school prior to forwarding to the Health Care Services Advisory Committee for final selection. Applications will be reviewed for required course pre-requisites, following directions provided on the application, written presentation of information, attendance & tardies, the students education and career goals related to Health Care Services opportunities as well as recommendations made by student’s letter of reference.
7. **Organization:** All application materials must be neatly prepared, **type/word processed**, organized and submitted to the review committee by the designated deadline. All documents submitted need to be originals (no photocopies or faxes). Please carefully read and follow all application instructions.

**Application Check-Off:**

- \_\_\_\_\_ Complete Application Form (Parts 1-3)
- \_\_\_\_\_ Letter of Reference
- \_\_\_\_\_ Unofficial copy of High School Transcript
- \_\_\_\_\_ Copy of Attendance Record
- \_\_\_\_\_ All required signatures included (Student, Parent, Counselor)

**Application Timeline & Deadlines:**

- Application Submitted to High School Review Committee by \_\_\_\_\_
- April 4            Application due to HCS program office
  - April 14-18      Application review and selection
  - April 21-25      Notification mailed to students
  - May 8            REQUIRED registration/enrollment meeting for all 2007-08 HCS students
  - June 20          ALL required enrollment forms submitted to finalize acceptance into HCS program
  - Sept. TBD        Class begins!

The Whatcom County Consortium schools comply with all federal and state rules and regulations and do not discriminate on the basis of race, color, national origin, creed, religion, sex or handicap. Inquiries regarding compliance procedures may be directed to the school districts Title IX/RCW 28A.640 Officer and Section 504 Coordinator.