

Construction Careers Academy

Eligibility Criteria and Application Guidelines

You can download a complete set of application materials and fill out the application itself by visiting the Whatcom Tech Prep website: <http://whatcomtechprep.org> Click on Student Section, select Community Classroom...scroll to CCA application materials.

1. Eligibility: Applicants must be high school junior, or senior enrolled in Bellingham, Blaine, Ferndale, Lynden, Lynden Christian, Meridian, Mt. Baker or Nooksack Valley School District. Due to limitations on class size, seniors will receive priority in the review & selection process. Students must be 16 years old to apply and turn 17 no later than March. Students must have reliable transportation, valid driver's license, and car insurance. Students must provide evidence of valid social security number, medical insurance and have ability to pass drug test prior to paid internship. Applicants must be on track to graduate (not credit deficient).
2. Prerequisites: At a minimum, students must have completed one full year/2 semesters of Algebra or equivalent & higher with a "C" or better grade. Students must also have completed at least one woods-related course with a "C" or better grade and one other recommended "technical" elective (see #5 below). Students enrolled in CCA are expected to maintain a C or better grade average in each semester of the course.
3. Attendance: Regular and prompt attendance is an expectation for participation in the *Construction Careers Academy* program. Attach a copy of your current school year attendance history.
4. Letter of Recommendation: Applicants must include a letter of recommendation with their application materials. The letter of reference should be someone familiar with your academic ability or personal character. Attach the reference to the completed application form.
5. Transcript: Include a copy of your high school transcript highlighting (use a highlighter pen) the Algebra/math courses completed, and any construction-related technical courses taken.
6. Completed Application Form: Application materials should be neatly prepared (typed or word-processed), well organized, include all required documentation and be submitted by the application deadline. The following application elements need to be submitted:

- _____ Application Form – all parts complete
- _____ High School Transcript
- _____ Attendance Record for Current School Year
- _____ Signature Page (High School / District Approval)
- _____ Letter of Recommendation

7. Application Timeline:
 - March 12, 2008 – General Information for students/parents (7-8:30pm @ Meridian HS)
 - Submit completed application to high school counseling/career center by April 4
 - Reviewed by selection committee April 21-23
 - Applicants notified of selection status April 24-28
 - Finalists attend required registration meeting May 20

For additional information, contact:

Linda Cowan, CCA Program Coordinator: 360-752-8458 or lcowan@btc.ctc.edu

Ted Goeres, CCA Instructor: 360-318-2227 or tgoeres@meridian.wednet.edu