

TECH PREP / DUAL CREDIT

Fee Waiver Information

No student will be denied access to Tech Prep college credit due to financial hardship. “Financial hardship” is to be determined by the high school counselor(s). The Consortium recommends that schools use the guidelines established for determining “free and reduced lunch” to determine eligibility for fee waiver assistance.

The Consortium requests that if schools have access to funds that would support paying the one-time \$25 fee, that the funds be used first before approving a fee waiver.

If no other funding source is available, and the student “qualifies” for a fee waiver, then the following steps should be followed:

1. Student completes Tech Prep on-line registration process and prints out a copy of the completed registration form.
2. Student requests fee waiver assistance through their counselor.
3. Verify the student is eligible to earn a B or better grade in the Tech Prep course by having the instructor sign the completed registration form.
4. Counselor then writes the following statement & signs the same registration form: *This student meets the fee waiver eligibility requirements as established by (School). Full Signature*
5. Mail completed registration form to Tech Prep office, attention Linda Ruthrauff:

Whatcom Tech Prep
ATTN: Linda Ruthrauff
3028 Lindbergh Ave
Bellingham, WA 98225

