



# CERTIFICATE OF COURSE COMPETENCY

The undersigned parties certify that \_\_\_\_\_  
of \_\_\_\_\_ High School has completed the requirements for the  
following College Tech Prep competency based course with a grade of B (3.0) or better.

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**CAP 146 MS Access 5 credits/BTC**  
Table design, relationships, filters, queries, forms and reports will be introduced. Students will apply skills to database projects.

~ *or* ~



**BIS 161 Database Management I 3 credits/WCC**  
Introductory course in databases. Covers basics of database creation including tables, forms, queries and reports; introduces database management tools such as sorting, querying and calculating.

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The student is eligible to receive college credit for this course according to the provisions of the articulated Tech Prep agreement between the high school and colleges.

\_\_\_\_\_  
High School Instructor                      Date

\_\_\_\_\_  
Principal    Date

\_\_\_\_\_  
CTE Director                                      Date

*Competencies for this course are listed on the reverse side*